



# Warwick Academy

‘so much more than a place to learn’

## Admissions Policy

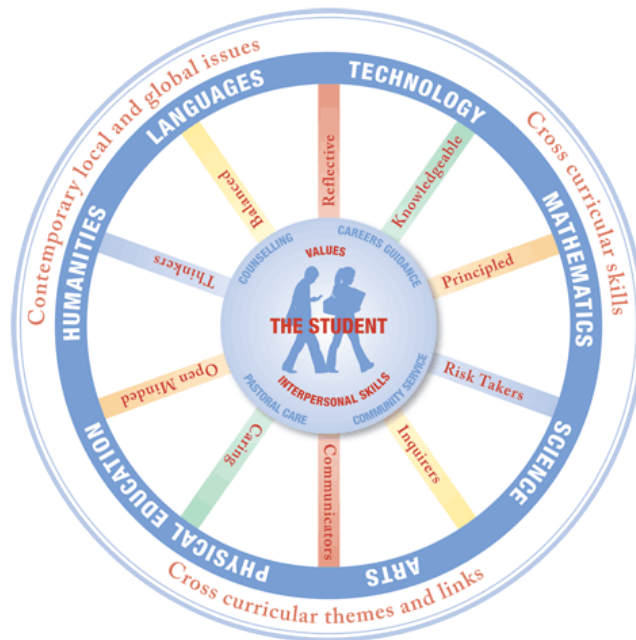
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### MISSION STATEMENT

Building on centuries of excellence, we provide an international educational environment designed for our diverse student body. Our innovative curriculum is delivered with a commitment to personalised pastoral care and enhanced by a dynamic co-curricular programme. We strive to create a culture of collaboration so that our students can become lifelong learners, global thinkers and successful leaders.

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### CURRICULUM MODEL



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### NOTES

**Dated:** Nov 2024

**To be reviewed:** 2028

**Staff involved:** Board Education Committee, Strategic Team, Director of Admissions

Warwick Academy's admissions policy incorporates a screening process, rather than being based on a first-come, first-served approach. The school's priority will be to select compatible children who will benefit from the educational programme offered by the school and, insofar as it is possible, reflect the diversity (such as gender and ethnicity) of our community within the school.

All year groups operate a rolling admissions process; in addition to this, there are four main points for group entry, and these are Reception, Year 5, Year 10 and Year 12.

### **Year Group Numbers**

All maximum year group numbers are reviewed yearly and may be adjusted by the Board of Governors from time to time.

### **Application Process**

Prospective parents must complete the admissions form online using Admissions Plus and pay the admission fee. Admissions Plus can be found on the school website ([www.warwick.bm](http://www.warwick.bm)), under Admissions.

Where applicable, Warwick Academy will request the completion of a School Reference Form by the principal, head of school or guidance counsellor of the school the student currently attends. The School Reference Form must be accompanied by the most recent report card, any educational psychological reports, any standardised testing results and pertinent safeguarding information.

### **Reception Year Group Entry**

It is the duty and obligation of parents wishing their child to be considered for admission to the Reception Year to contact the Admissions Office within a specified time period to make an appointment for their child's screening. Failure to do so, for whatever reason, may result in the child being ineligible for consideration for admission at the discretion of the Board of Governors' Education Committee (the "Committee").

Observations in a group setting shall also be used to assist the admissions team in determining whether a child is suitable for admission to the school.

All responses to offers of admission must be made by a specified response date. A non-refundable enrolment fee will be required to reserve each place accepted. If a response and/or the enrolment fee is not received by the specified response date, the offer for admission of the child may be withdrawn.

Additional offers of admission may be made to children from a waiting pool compiled by the admissions team (and agreed by the Committee), as space allows, with due consideration given to the maintenance of diversity within the school. There are financial aid bursaries available to students entering all year groups.

**Reception Year:** a maximum of 48 places

### **Year 5 Group Entry**

All registered candidates for admission into Year 5 will be required to sit an entrance screening process.

Warwick Academy's entrance screening involves standardised screening tests. No specific preparation or study is required for this type of screening. The applicants will spend the day at the school to complete the screening, and applicants will be selected based on their screening results and observations during the day.

The admissions team will review all screening results, and applicants who satisfy Warwick Academy's requirements for admission will be offered a place or be placed in our wait pool.

In addition to the ability of students based on their performance in the entrance standardised assessments, other factors may be considered at the discretion of the Committee, including the desire to reflect the diversity within the community, any behavioural or organisational issues displayed by the children and any other factors determined by the Committee to be material in assessing suitability of a student for Year 5 admission.

The new incoming Year 5 students, to the extent possible, will be integrated with the existing Year 4 students who will be entering Year 5, rather than comprising a separate class. There are academic scholarships and financial aid bursaries available to students entering Year 5.

**Year 5:** 66-69 places

### **Years 1, 2, 3, 4 and 6 Entry**

Vacancies in Years 1, 2, 3, 4 and 6 will be filled via our rolling admissions process or from the wait pool maintained by the school for that year. All applicants applying for these year groups must participate in the screening process which requires them to complete standardised screening tests along with classroom observations.

**Year 1, 2, 3, 4:** 48 places

**Year 6:** 70-75 places

### **Years 7 – 10 Entry**

Vacancies in Years 7 - 9 will be filled via our rolling admissions process or from the wait pool maintained by the school for that year. These applicants must participate in the screening process which requires them to complete standardised screening tests along with interviews.

Year 10 is a group entry year catering to the two-year IGCSE programme. Applicants must participate in the screening process which requires them to complete standardised screening tests along with interviews and to have the ability to access a suitable range of subjects.

**Years 7, 8, 9, 10:** 75 places

### **Academic placement in Year 7 – 10**

If a student has already completed the academic year that corresponds to their date of birth, and a high level of academic achievement during this year can be proven by school reports, the school will consider placing them no more than one school year ahead of the usual year group.

If a student's placement tests or school reports or special educational needs indicate that a student is not yet ready to be entered into the academic year that corresponds to their date of birth, the school will consider placing them one year below the usual year group.

### **Year 11 Entry**

As Year 11 is the second year of the IGCSE programme, applications will be considered on a case-by-case basis.

### **Sixth Form – Year 12 Group Entry**

In Sixth Form, we offer the International Baccalaureate Diploma Programme (IB DP), IB Career-related Programme (IB CP), International Baccalaureate Individual Subjects, BTEC qualifications, or the Warwick Academy/Bermuda College Dual Enrolment (when available). Additional details about these curriculum options can be found in the Sixth Form Prospectus on the school website. Any student considered by the school to be capable of attempting the full IB Diploma Programme will be encouraged and supported to do so. For some students, the IB DP is not the most appropriate course of study, and the school will support a student taking IB CP or an alternative pathway. Entry into the IB DP or IB CP is outlined below.

**Year 12:** 55-60 places

**Year 13:** not an entry point

The IB DP is for students with a proven academic ability. Students who have not met the requirements may struggle to access the full curriculum.

IB DP entrance requirements:

- Seven A\*- C GCSE grades (or equivalent), including English and Mathematics
- Grade B (or equivalent) to pursue a subject at the IB Higher Level
- Grade C (or equivalent) to pursue a subject at the IB Standard Level

Students who have not met the above requirements but want to embark on the IB DP will be considered on a case-by-case basis. If they are accepted into the IB DP, they will have to complete a period of academic probation. The IB DP core elements of Theory of Knowledge, Extended Essay and Creativity, Activity, Service (CAS) are available to students as individual courses.

Due to the nature of the programme, the entry requirements for the IB CP are more flexible than for the IB DP.

IB CP entrance requirements:

- Five A\*- C GCSE grades (or equivalent), including English and Mathematics
- A demonstrated interest or background in the career-related study
- Grade B (or equivalent) to pursue a subject at the IB Higher Level
- Grade C (or equivalent) to pursue a subject at the IB Standard Level

Individual Subjects (Including IB subjects and BTEC courses) & Dual Enrolment entrance requirements:

- Five A\*- C GCSE grades (or equivalent), including English and Mathematics
- Grade B (or equivalent) to pursue a subject at the IB Higher Level
- Grade C (or equivalent) to pursue a subject at the IB Standard Level

Information about the different curriculum options is initially presented at the Sixth Form Fair in the preceding year and distributed in a prospectus. Sixth Form applications can be made at any time, and the application must be accompanied by reports/transcripts from current and any other previous schools. Applicants will then be invited to an interview with a senior member of staff to ensure they are counselled into making the correct pathway and subject choices. There are scholarships and bursaries available to internal and external students entering Sixth Form.

It is possible to enter Year 13, i.e. the second year of the Diploma or Career-related Programme, provided the applicant has completed the first year of the programme in another school and the curriculum aligns with what is offered at Warwick Academy.

### **Offers of Admissions**

All offers of admissions for the Reception Year through Year 10 are guided by the screening process and the standardised screening tests results. The applicants' applications are reviewed by the Committee, and offers are based on offering places to a group of compatible children who will benefit from the educational programme offered by the school and reflect the diversity of our community with the school.

A minimum level of proficiency in each area screened is required of candidates in order to qualify for admission, except in exceptional circumstances (where a valid case can be made) at the discretion of the Committee after consultation with the person or persons administering the screening, the Principal, Head of Secondary, Head of Primary and such other person or persons as the Committee shall determine (the "admissions team").

When the number of qualified applicants, as determined by the interview/observation and standardised screening tests, exceeds the number of places available, preference may be given to qualified siblings, children of staff, children of alumni or children from families with a legacy connection to the school. Thereafter, places shall be awarded to children having regard to their screening results and with due consideration given to the maintenance of diversity within the school.

### **Placement of Children in Classes**

The placing of children within individual classes throughout the school will reflect the needs of the children and, insofar as it is possible, the diversity of our community and will not be based on the expressed preferences of a child's parent.

### **Special Education Needs**

Warwick Academy does not discriminate in any way regarding entry. We welcome applications from students with learning differences providing we can offer them the support they require. The school does not offer a full continuum of special education programmes.

Warwick Academy has limited facilities for students with mild, specific learning difficulties. The programme is meant to accommodate the needs of students who are capable of functioning in the academic mainstream but require small group or individual attention. Admission is contingent upon a match between the student's and family's needs and the level of service available. For that reason, the admission of any student with mild, specific learning difficulties is determined on a case-by-case basis using multiple sources of information such as school records, evaluations and interviews with students, parents and teachers.

It is extremely important that parents of students who have previously received support services fully disclose this information at the time of application. Failure to do so may jeopardize their current or future placement at Warwick Academy.

### **Language**

English is the language of instruction in all years. It is possible to take students with limited English in non-exam year groups, and the school will work with the parents to ensure that support needed can be offered, either externally or within the school programme. In order to join exam year groups (Years 10,11,12 and 13), a sufficient level of English must be demonstrated. Decisions on these applicants will be made on a case-by-case basis.

### **Academic Honesty Policy Implementation, Evaluation and Review**

This policy must be read and understood alongside the school's Learning Enrichment (Special Education Needs) Assessment and Language policies.

Full review of the policy will occur every five years or upon significant change in the school's or IB's mission statement.

The document is accessible and communicated to the wider community via the school's website.

The group responsible for this document consists of the:

- Board of Governors' Education Committee
  - Strategic Team
  - Director of Admissions
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