



# Warwick Academy

'so much more than a place to learn'

## Secondary Positive Behaviour Policy

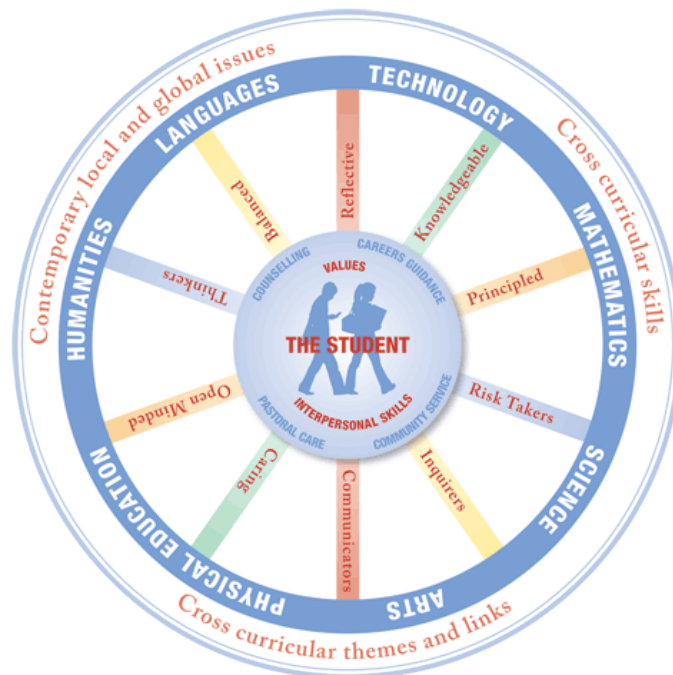
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### MISSION STATEMENT

Building on centuries of excellence, we provide an international educational environment designed for our diverse student body. Our innovative curriculum is delivered with a commitment to personalised pastoral care and enhanced by a dynamic co-curricular programme. We strive to create a culture of collaboration so that our students can become lifelong learners, global thinkers and successful leaders.

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### CURRICULUM MODEL



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### NOTES

**Dated:** June 7<sup>th</sup> 2022

**To be reviewed:** April 2023

**Staff involved:** Strategic Team

## Positive Behaviour Policy

The welfare and happiness of our students is paramount and having a strong pastoral system helps to ensure that we provide a school environment which is caring and supportive of all individuals.

The aim of this policy is to outline the boundaries of acceptable and unacceptable behaviour, the rewards and sanctions and how they will be consistently applied. Specific aims include:

- To provide close pastoral care for each student through professional staff but particularly Heads of Key Stage, Heads of Year, homeroom tutors and Guidance Counselors.
- To encourage and promote high standards of conduct, appearance and respect towards all students and staff at all times.
- To encourage self-discipline, self-awareness and self-reliance.
- To encourage a sense of community through promoting compassion, tolerance and respect for others.
- To present school rules and regulations that are clearly understood and consistently applied, encouraging the highest expectations of all.
- To employ a system of sanctions for unacceptable behaviour that are appropriate, fair and that are balanced with a system that commends and rewards good behaviour.
- To encourage students to take responsibility for their actions and make changes to their behaviour choices.
- To encourage parental support by communicating regarding developments of the student.

## 1. Code of conduct

- We ask that all personal belongings, clothing and books, be clearly marked with the student's name.
- Personal appearance is important and students should follow the guidelines regarding school dress and appearance during the school day and when travelling to and from school. Details can be found in the Uniform Policy, found on the VLE.
- Punctuality is important and students are expected to be on time to registrations, classes and all other school activities. If a student enters the premises after 8.25 a.m. he/she must report first to the Prefect on late duty.
- Students will need permission from the Principal, Head or Deputy Heads of School, Heads of Key Stage or Office Staff before they can leave the school premises during school hours. They then need to sign out at the main office.
- To ensure the safety of all students and staff, movement around the school must be quiet and orderly. There should be no running in the hallways at any time.
- To maintain the cleanliness and appearance of the school campus all litter must be disposed of in the trash bins provided. Chewing gum is not permitted.
- Students are expected to exercise judgement about the things that they bring to school. In the interest of safety, we ask that no glass bottles be brought to school. Students should take responsibility for their belongings and we expect everyone at the school to respect each other's property.
- We understand the need for parents and students to be able to contact each other after the school day. To ensure cell phone use does not interfere with the safety or teaching and learning of students they should be switched off from when the students come onto the school premises until 4.00 pm, when the school office closes. A Saturday detention will be given and the phone confiscated for a week for students breaking this rule. Students needing to use their phone during these times should report to the school office to place a call.
- Sixth Form students are permitted to use I-pods, Smart phones and cell phones in Barber Hall during recess and lunch. They are not however to be used in the rest of the school premises and to be turned off during class time.
- Warwick Academy is a Human Rights Friendly School. We have a no tolerance policy to bullying and any aggressive, harmful behaviour, either physical or psychological, towards other students.

- Should positive interaction between students breakdown, staff are available to support and students should report any physical altercation but not to take matters into their own hands as fighting is not acceptable.
- Students are banned from bringing to school any item that staff feel could be a danger to themselves or others. Senior staff have the right to conduct a search if they have reasonable grounds for suspecting a student may have a prohibited item in their possession.
- Possession, sale and use of controlled substances are criminal offences and may be referred to the proper authorities. Cigarette/Vaping devices/Drug and/or alcohol possession or sale in school or at school events are covered by the Warwick Academy Drug Policy found on the VLE.
- While we appreciate enterprise students may not sell or exchange any article in school without the permission of the Principal.
- Students should ensure they understand and follow the Internet Use Policy and Mobile Device Policy they have signed.

## **2. Merit Scheme**

This has been designed to improve the conduct and attitude of students around the school, increase the involvement of students in co-curricular activities and raise the standard and quality of students' work. Teachers are expected to award merits when they feel a student deserves recognition for exceptional behaviour, performance or work.

Examples:

- Exceptionally high level of effort given to a piece of work.
- Supporting staff at evening school functions.
- Offering support and guidance to new students.
- Supporting training sessions or rehearsals.

Rewards

- The award of a merit.
- Recognition and badges awarded in assembly to the top merit winners at each key stage.
- Awards given in Key Stage assembly and students recognised in the weekly bulletin and on the VLE when students achieve 25
- Awards and certificates given in assembly, names in the weekly bulletin and on the VLE for students reaching further goals. (50,100)
- Top merit winners recognised in end of term assemblies.

### **3. Demerit scheme**

Students who do not follow the rules of conduct will be given demerits. These should be recorded by Friday of each week and the student informed. Students can work off demerits at recess or lunch with a teacher and one demerit removed for every 15 minutes of work time. The demerit system is run on a Saturday and the following consequences given:

Y7-Y8 students on 10 demerits –Saturday Detention.

Y9 students on 8 demerits – Saturday detention.

Y10 – Y13 students on 6 demerits – Saturday Detention.

Attending Saturday Detention will remove 6 demerits. Failure to attend will result in a second detention and should the students fail to attend either of these detentions they will be given a one day in of school suspension. A second time will result in an out of school suspension.

If a student receives 50 demerits during a school year a meeting will be arranged with the Head of Key Stage, parents and student who will be placed on the School Contract for the remainder of the school year.

#### **Demerit Codes**

##### **0 demerits**

- Missing coursework deadline Y10-13 (immediate homework detention)
- Remote work concern

##### **1 Demerit:**

- Chewing gum
- Excessive talking
- Excessive talking in class
- Inappropriate use of computers
- Late to class (unexcused)
- Littering anywhere on the school property
- 1Misc - reason needs to be entered in to the demerit system.
- Not returning a form/report
- Not wearing mask properly
- Poor effort in class
- Talking in assembly
- Unprepared for a lesson (books, writing, apparatus, paper).
- Unsatisfactory work

##### **2 Demerits:**

- Failure to hand in Music Log.
- Inappropriate use of computers
- Late to school – unexcused
- 2 Misc. – please state reason
- Missing a personal detention
- Missing rehearsal
- Off Activities.
- Uniform infraction

#### **4 Demerits:**

- Defacing property
- Disruptive/offensive behaviour
- Off activities 3<sup>rd</sup> time
- Plagiarism Y7 – Y9
- Sent out of class
- Wilful disobedience

#### **6 Demerits:**

- Dangerous behaviour in a classroom
- Dangerous driving
- Misuse of cell phone (phone confiscated for 1 week and Saturday Detention given)
- Plagiarism Y10 – Y13
- Teacher/Student disrespect – obscenities, bullying and harassment of any nature
- Truancy from class/school

#### **10 Demerits:**

- Dangerous/anti-social behaviour/drugs, alcohol/ theft/fighting (to be accompanied by an incident report/may result in student being removed from class/expulsion from school).

### **4. Homework Detention**

When a student has received 3 missed homework assignments they will be placed in homework detention. Parents will be notified and the student will attend 4 sessions on the week the detention is given. Y7-Y9 attend from 3.30 – 4.30 and Y10 – Y13 from 3.30 – 5.00pm. Students may not miss the detention for extra-curricular matches or activities. Students who fail to attend and complete the detention in a timely manner will be given a Saturday detention. Homework totals are reset each term.

## **5. Student Contract**

Students may be placed on a contract for academic and/or social reasons. When a student is placed on a contract the terms are set in writing and signed by the Deputy Head: Pastoral, Head of Key Stage, student and parent. Students who reach the 50 demerit threshold in an academic year will be placed on a contract.

## **6. Exclusions and Suspensions**

Exclusion from school, at any time, for a short defined period of time, will be at the discretion of the Principal or Head of Secondary.

In-School Suspension will take place from 8.15am - 3.25pm. During this time the student will be supervised by the Deputy Head: Pastoral or Head of Key Stage. Work will be requested from the subject teachers although in some instances, like practical subjects, this may not be possible.

Out of School Suspension may be given for more serious situations. On completion the student and their parents will meet with the Head of Secondary on their return.

All suspensions will be recorded on the student's file.

## **7. Disciplinary Hearings**

The Principal or Head of Secondary will conduct all hearings called for in the Disciplinary Code. If as a result expulsion is recommended, the student's parents have the right to appeal the decision with the Chairman of the Board of Governors. The decision of the Board is final.