



# Warwick Academy

'so much more than a place to learn'

## Primary School

### Positive Behaviour Management Policy

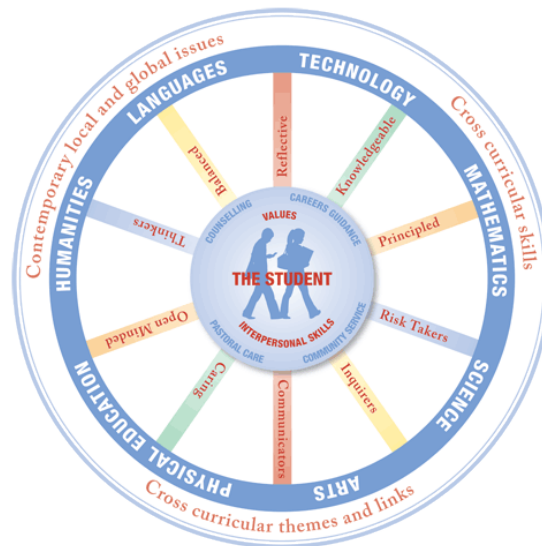
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#### MISSION STATEMENT

Building on centuries of excellence, we provide an international educational environment designed for our diverse student body. Our innovative curriculum is delivered with a commitment to personalised pastoral care and enhanced by a dynamic co-curricular programme. We strive to create a culture of collaboration so that our students can become lifelong learners, global thinkers and successful leaders.

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#### CURRICULUM MODEL



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#### NOTES

**Dated:** Jan 2018

**To be reviewed:** Jan 2021

**Staff involved:** PMT

## **POSITIVE BEHAVIOUR MANAGEMENT AND THE QUALITY CIRCLE TIME MODEL**

The school philosophy on discipline is one of positive reinforcement. The discipline at primary level is firm but friendly. The system has been devised therefore to reward positive behaviour and to encourage the children to take ownership and eventually manage poor behaviour successfully. We use Jenny Mosley's Quality Circle Time model (Golden Rules, Golden Time and Circle time) as a way to support children with these expectations.

### **The Golden Rules**

- ✓ We are gentle
- ✓ We are kind and helpful
- ✓ We are honest
- ✓ We work hard
- ✓ We listen
- ✓ We look after property

### **Circle Time**

This time is used to teach the Golden Rules and allows children to share ideas and solve problems collaboratively.

### **Golden Time**

To reward the children who have followed the Golden Rules, each classroom teacher holds a "Golden Time". Golden Time takes place at the same time every week and is scheduled to last for about between 20 and 30 minutes. Children in the class are involved in selecting activities for this time and sign up for the activity they wish to take part in at the start of the week. As

the week progresses if a child struggles with keeping any of the Golden Rules, and after a verbal warning and then an official warning card for breaking the same Golden Rule within a set period of time they lose some of their Golden Time (smaller chunks of time for younger children). The aim is for all children in the class to understand expectations and to reflect on behaviours which are affecting their ability, and the ability of others around them, to learn. Should staff notice any behaviour that is cause for concern, they will of course notify parents.

### **Other Rewards used to promote positive behaviour:**

#### **Commendations/House points**

All teachers award commendation cards throughout the day (1 house point) that are posted in the house boxes and added to the weekly totals.

Weekly house totals, cumulative totals and house positions are shared with the children every Tuesday in Primary Assembly.

#### **Assembly Certificates**

Each week in Primary Assembly children from each class are selected to receive certificates that cover the following areas:

Golden Rules Certificates

IB Learner Profile Certificates

During assemblies run by the Principal five or six times in the year- Certificates are awarded to children who exemplify the focus for that year (for example recognition of leadership or resilience)

### Other Rewards used

Other award schemes are implemented in each classroom. These take several forms (including verbal praise, use of stickers) depending on the teacher. The outcome, however, remains the same, in that positive behaviour is rewarded.

### Sanctions used to promote positive behaviour

We do not use corporal punishment at Warwick Academy. Sanctions are applied when appropriate and the Sanctions Step table below is used as a guideline when applying sanctions. This document is only a guideline so there may be certain circumstances that require a different sanction.

Should staff notice any behaviour patterns that concern them, they will of course notify parents and Warwick Academy will work together with the family to find solutions and support the child.

STEP	GRADE (WITHIN STEP)	Individual Responsible	EXAMPLES OF TYPES OF BEHAVIOUR	SANCTION
1	A	Teacher	Disruptive behaviour in class (chatting, calling out, giggling, poking). Not walking sensibly between classes.	<ul style="list-style-type: none"> <li>• Reminder of rules/ expectations</li> <li>• Reminder of consequences if continue</li> </ul>
	B	Teacher	Bringing inappropriate articles into school, not wearing correct uniform,	<ul style="list-style-type: none"> <li>• Reminder of rules/ expectations</li> <li>• Reminder of consequences if continue</li> </ul>
2	A	Teacher	Repeated offences as detailed above in 1.	<p>One or more of the sanctions below may be used.</p> <ul style="list-style-type: none"> <li>• Move to another place within the classroom</li> <li>• Teacher will discuss behaviour with child(away from the other pupils where possible).</li> <li>• A note sent to parents</li> <li>• Use of 'Golden Time' warning system</li> </ul>
	B	Teacher	Incomplete/no homework, unfinished class work <b>due to misbehaviour.</b>	<ul style="list-style-type: none"> <li>• Redo or finish a task either at lunchtime (if only requires max 10 minutes) in classroom with teacher present or take home task (with note to parents to explain why task is coming home).</li> <li>• Use of 'Golden Time' warning system</li> </ul>
	C	Teacher	name calling, blatant disobedience,	<ul style="list-style-type: none"> <li>• Child spoken to and asked to think about behaviour and fill in a <i>reflection sheet</i> (which the teacher keeps). This may take place at break or lunchtime, or if done immediately during the lesson, any work missed whilst doing this will be completed at break or lunchtime.</li> <li>• Use of 'Golden Time' warning system</li> </ul>

STEP	GRADE (WITHIN STEP)	Individual Responsible	EXAMPLES OF TYPES OF BEHAVIOUR	SANCTION
3	A	Teacher	Repeated offences as detailed above.	Parents informed and Deputy Head copied in on note. AND One or more of the sanctions below may be used. <ul style="list-style-type: none"> <li>• Child sent out of class to complete work in another place (time out).</li> <li>• Second <i>reflection sheet</i> completed and sent home for parents to sign</li> <li>• A note sent to parents</li> <li>• Use of 'Golden Time' warning system</li> </ul>
	B	Teacher	swearing, lack of respect,	Parents informed and Deputy Head copied in on note. AND One or more of the sanctions below may be used. <ul style="list-style-type: none"> <li>• Automatic detention at break or lunchtime.(sit outside Primary Office)</li> <li>• Automatic demerit</li> <li>• Use of 'Golden Time' warning system</li> </ul>
	C	Teacher	defacing notebooks,	<ul style="list-style-type: none"> <li>• A letter /note sent to parents</li> </ul>
	D	Teacher	3 <sup>rd</sup> incomplete homework (Upper Primary)	<ul style="list-style-type: none"> <li>• Automatic demerit</li> </ul>
	E	Teacher	Behaviour that affects Health and Safety: <ul style="list-style-type: none"> <li>• Climbing trees</li> <li>• Throwing stones/ objects at others</li> <li>• Playing /fighting with sticks</li> <li>• Hitting others and hurting them(loss of temper)</li> </ul>	<ul style="list-style-type: none"> <li>• Automatic demerit</li> </ul>
4	A	Deputy Head of Primary/Head of Primary	Repeated offences as detailed above PLUS <b>fighting, vandalism, dishonesty(stealing, cheating, lying ) bullying, indecent /inappropriate behaviour,</b>	Deputy Head or Head Teacher involved Parents informed and a combination of the following steps may be taken: <ul style="list-style-type: none"> <li>• a demerit issued</li> <li>• Report card introduced</li> <li>• loss of Golden time,</li> <li>• the child not being allowed to go on trips,</li> <li>• Behaviour Contract introduced</li> <li>• internal suspension, or suspension from school being imposed</li> </ul>
5	A	Principal of the School	Repeated offences even after exclusion sanctions have been imposed	Principal of School involved. Expulsion may be considered at this point.